



# GENERAL SURGICAL *Associates*

TELEPHONE (210) 614-5113 • FAX (210) 616-0024 • [www.gsasa.com](http://www.gsasa.com)

Dear Patient,

The physicians and staff of General Surgical Associates want to take this opportunity to welcome you to our practice. We are looking forward to meeting you and assisting you with your healthcare needs.

Enclosed are forms for you to fill out which will tell us more about your medical history. Please complete the forms in black or blue ink and bring them when you come to your appointment. If you have access to the internet, please visit our website at [www.gsasa.com](http://www.gsasa.com) to download additional forms and to learn more about your physician.

We kindly ask that new patients plan to arrive 30 minutes prior to your scheduled appointment. This time will allow us to assist you with your forms if need be, and finalize the preparation of your record prior to your visit with the physician. It is imperative that you contact the office if you are unable to arrive at your scheduled appointment time since there is a possibility your appointment may need to be cancelled or rescheduled as the physician's schedules are not easily modified due to existing scheduled surgeries. If you are traveling from out of town, please allow yourself enough time and anticipate traffic congestion in and around the medical center area.

Please bring your insurance card(s) so we may scan it to your electronic record. If you are a member of an HMO, be sure to have your referral approved before you arrive so we may avoid any unnecessary delays. Along with your insurance card(s) and referral, **you must bring all your medications** at the time of this appointment. Enclosed you will find a map to guide and navigate you to our office. If you have any questions, or need other assistance, please call us. We are dedicated to helping our patients . . . we care about you.

Sincerely,

The Physicians and Staff of General Surgical Associates.

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